

Hughes-Peters
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Huber Heights, OH 45424
Phone (888) 264-6535
www.hughespeters.com



Distributors of
Electronic Components

To all Employees and Customers

Hughes Peters is deemed an essential business as defined by the Ohio Health Orders. (Sec 12.v)
Rest assured we are taking all precautions for operating our business as outlined by the CDC

All Employees must;

- 1) Temperature test prior to entering buildings
- 2) Work hours shift to reduce total headcount in buildings at one time
- 3) Maintain a safe work distance (6 ft) from fellow team members

Only our assembly, quality and warehousing personnel are physical in buildings.

As you can image we have a reduction in work force. We currently are managing the work flow.

All of our Sales and Administration are working from home. You can reach them using same phone number or email.

If the state of Ohio or the state of Florida change their protocol, we will advise how those changes will effect operations of the company.

A handwritten signature in blue ink, appearing to read "Michael Okel", is written over a light blue circular stamp.

Thank You
Michael Okel
President